

RANSKILL PARISH COUNCIL (NORTH NOTTS DISTRICT)

Ranskill Parish Council are looking for a Clerk and Responsible Finance Officer.

Duties also include acting as Clerk and RFO to the Ranskill and Torworth Joint Burial Committee.

Hours: 45 hours per month (Parish Council) plus approximately 3 hours per month (Joint Burial Committee).

Salary scale: NALC/SLCC Scales SP15 (£12.24 p.h.) – SP19 (£13.24 p.h) depending upon experience.

Parish Council meetings are held monthly; Burial Committee quarterly.

Full handover will be given with a period working alongside the current Clerk with a view to taking over the role on 1st October 2021.

For further information please contact the current Clerk:

Mel Malcolm

07584 169028

parishcouncil@ranskill.org.uk

Closing date: 21 June 2021