

KEIGHLEY TOWN COUNCIL

Allotments Officer

SPC 10 – 15 (£23,620 – £25,878) p.a. pro rata 30 hours per week (Monday – Thursday) to include occasional evening and weekend working.

Location: Keighley Civic Centre, Keighley Town Council Boundary (Parish), with occasional work within the Metropolitan District as needed.

Summary:

Keighley Town Council is seeking a dedicated Allotments Officer to oversee the management and maintenance of our 13 allotment sites and other green spaces.

In this role, you'll monitor allotment conditions, conduct repairs, ensure tenancy agreement compliance and support our valued tenants.

Your responsibilities include conducting inspections and providing guidance on sustainable gardening practices.

If you're passionate about green spaces and community well-being, apply today to help nurture our town's beautiful allotment sites and open spaces. Make a difference with us!

Closing date for applications is 12 noon on **Friday 29 September 2023**. Interviews will be held on **Monday 2 October and Tuesday 3 October 2023**.

Application packs are available from:-

Town Clerk, Keighley Town Council, Keighley Civic Centre, North Street, Keighley BD21 3RZ. Tel: 01535 872126, Email townclerk@keighley.gov.uk or it can be downloaded from our website <https://keighley.gov.uk/vacancies-and-contracts/>

Informal discussion concerning the role can be made by contacting the Town Council on 01535 872126.