

FYLINGDALES PARISH COUNCIL
Job Vacancy – Clerk to the Parish Council

We are currently seeking a Clerk to the Fylingdales Parish Council. We are looking for someone who can work flexibly, from home, for approximately 11 hours per week, including attending and minuting monthly Parish Council meetings on Wednesday evenings. Starting salary will be around £10.44/hr, depending on previous experience. Training will be available.

If you have excellent financial management skills, are confident in preparing for and managing meetings, and able to interact and communicate effectively with individuals and statutory bodies, we would love to hear from you. To apply, please post or email your CV with a covering letter outlining your skills and experience with the contact details of 2 referees, to reach us on Friday 18 September 2020.

clerk@fylingdalespc.org.uk or

Cllr J Mortimer, Inthorpe, Middlewood Lane, Fylingthorpe,
North Yorks, YO22 4TT

Interviews will be held during the evening of Thursday 24 September.

For further information about the role, please call us on 07816 287878 or 01947 880058: