

Cononley Parish Council – financial assistance required

Cononley PC (Craven area), wishes to outsource approximately 6-10 hours per month of specialist financial support under the direction of the RFO (who is also Clerk),

A summary of the tasks requiring completion

- · Updating FY Budgets for PC
- · Full budget projections for PC
- · Income & Expenditure for PC
- · Annual Bank reconciliations for PC
- · Unknown tasks ensuring financial compliance at all Playing Field Events – note that the Council is the sole trustee of the playing field charity.
- · VAT Reclamation for PC.
- · Processing and meeting Charity Commission law and financial obligations
- · Facilitating assistance to the RFO with any other financial requirement to comply with statutory legislation.

No requirement to live local or attend meetings.

If you can assist, please contact Mr L Senior, Clerk to Cononley Parish Council at:
cononleypc@gmail.com