

Ackworth Parish Council

VACANCY FOR RESPONSIBLE FINANCIAL OFFICER

Ackworth Parish Council is seeking to recruit a Responsible Financial Officer (RFO).

The RFO is responsible for the day-to-day financial management of the Parish Council, with specific responsibilities for accounts and financial records.

The RFO will maintain good governance, accountability and transparency in accordance with regulatory requirements, accounting guidance and proper practice (Governance and Accountability – Practitioners Guide).

If you have excellent communication and organisational skills, the ability to develop effective working relationships with a variety of organisations and an understanding of the local government sector, then we would like to hear from you.

Hours: are 12 per week, part time.

Salary: is pro rata to Local Council Scale SCP (10-14) £23,620 to £25,409.
Contributory pension scheme (LGPS)

An Application Form, Job Description and Person Specification are available from info@ackworthparishcouncil.gov.uk

Closing date for applications: by 5pm, Friday 3rd March 2023.

Interviews will take place between Tuesday 14th – Friday 17th March 2023.

Email: info@ackworthparishcouncil.gov.uk

Post: Ackworth Parish Council, Bell Lane Community Centre, Bell Lane, Ackworth, Nr. Pontefract, West Yorkshire, WF7 7JH.

An overview of Ackworth Parish Council can be found on its website <https://www.ackworthparishcouncil.gov.uk/>

If you have not been invited for interview by Monday 13th March, then regrettably, please take this as notification that your application has not been successful.