



# YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

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## LEEDS BRANCH ANNUAL MEETING FOR PARISH AND TOWN COUNCILS IN THE LEEDS DISTRICT

**Clerks – please forward this notice, agenda and minutes of the previous Branch meeting to all councillors.**

**The Annual Meeting of the Leeds Branch of the YLCA will  
be held on**

**TUESDAY, 21 JUNE 2022  
AT 7.00PM**

**AT SWILLINGTON VILLAGE HALL,  
IN THE GROUNDS OF SWILLINGTON SCHOOL,  
CHURCH LANE, SWILLINGTON,  
LEEDS, LS26 8DX**

YLCA Branches are an opportunity for councillors and clerks of member councils to meet together to discuss issues of mutual interest and concern. Branches can invite speakers on parish matters. Your council can influence local, regional and national issues via the Branch meeting.

Any councillor or clerk can attend the Branch meeting but only two representatives from each member council/parish meeting have a vote.

Agenda Overleaf

# A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **ELECTION OF OFFICERS AND REPRESENTATIVES**

- 2.1 Chairman
- 2.2 Vice-chairman
- 2.3 Joint Executive Board (2 members and a deputy) (To note that the representatives appointed in 2021 will hold this office until June 2023 and that there will only be an election if the reps do not wish to continue or are no longer councillors)  
(Please remember that any person appointed to the Joint Executive Board must be formally appointed as their council/parish meeting representative to the Leeds Branch).
- 2.3.1 To check that the appointed members continue to be formally resolved as their council's representative to the Leeds Branch  
(If the current appointees are no longer formally appointed by their council to be its Leeds Branch representative or they do not wish to continue in office, any new appointments will also hold office until June 2023)  
(See **attached paper** which describes the role, responsibilities, and expectations of a member of the YLCA Joint Executive Board).
- 2.4 Representative to the Leeds Bradford Consultative Committee

3. **MINUTES**

To approve the minutes of the meeting held on 15 February 2022

**(Minutes Attached)**

4. **MATTERS ARISING FROM THE MINUTES**

5. **JOINT EXECUTIVE BOARD**

To ask questions of the Branch Joint Executive Board representatives or discuss any matter in the minutes of JEB meetings held on 22 January 2022 and 23 April 2022 **(Minutes attached)**

6. **WORK OF THE YLCA AND NATIONAL ASSOCIATION OF LOCAL COUNCILS**

- 6.1 To receive a report on current work and issues **(Paper attached)**
- 6.2 Ongoing YLCA remote training programme and fortnightly e-bulletin
- 6.3 YLCA face to face conference for councillors and clerks – 23 September, 2022

7. **BRANCH BUSINESS** (for any issues that have been referred by the Joint Executive Board or via YLCA officers)

- 7.1 To receive representatives' reports

8. **CURRENT ISSUES FOR THE LOCAL COUNCIL SECTOR** (for any issues that affect councils or parish meetings Yorkshire wide or nationally)

- 8.1 To be aware of the United Kingdom Shared Prosperity Fund awarded to principal authorities by central government **(Papers attached)**
- 8.2 Levelling Up and Regeneration Bill, which includes a host of planning measures, including a new Infrastructure Levy to replace the Community Infrastructure Levy and Section 106 agreements

9. **OPEN FORUM FOR LOCAL ISSUES** (for any issues that affect councils or parish meetings within the Branch area)

- 9.1 An opportunity to ask questions or to share local issues with those present

10. **TO AGREE A SPEAKER IF REQUIRED**

11. **DATE OF NEXT MEETING**

To confirm the date and venue of the next meeting

Branch Chairman: Cllr J Crossley – Micklefield Parish Council

Vice-chairman: Cllr N Fawcett – Clifford Parish Council

The Branch is represented on the Leeds/Bradford Airport Consultative Committee: Cllr L Goodall

## **SCHEDULE OF MEETINGS 2022**

<b>Meeting Date</b>	<b>Venue</b>	<b>Closing Date for Agenda Items</b>
Tuesday, 18 October	To be confirmed	Tuesday, 20 September

**Please ensure that this date is passed to all councillors for their diary.**