



YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

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LEEDS BRANCH MEETING FOR PARISH AND TOWN COUNCILS IN THE LEEDS DISTRICT

Clerks – please forward this notice, agenda and minutes of the previous Branch meeting to all councillors.

The next meeting of the Leeds Branch of the YLCA will be held on

**TUESDAY, 16 FEBRUARY 2021
AT 6.45PM – VIA ZOOM (LINK BELOW)**

<https://us02web.zoom.us/j/81283267145>

Meeting ID: 812 8326 7145

Dial by your location

+44 203 051 2874 United Kingdom

+44 131 460 1196 United Kingdom

Councillor James Lewis (Deputy Leader of Leeds City Council) will be attending this meeting to discuss the financial impact of COVID 19 on town and parish councils and their communities and to answer your questions.

YLCA Branches are an opportunity for councillors and clerks of member councils to meet together to discuss issues of mutual interest and concern. Branches can invite speakers on parish matters. Your council can influence local, regional and national issues via the Branch meeting.

Any councillor or clerk can attend the Branch meeting but only two representatives from each member council/parish meeting have a vote.

Agenda Overleaf

A G E N D A

1. **APOLOGIES FOR ABSENCE**
Members are asked to note any apologies on the attendance sheet
2. **SPEAKER**
Councillor James Lewis; The financial Impact of COVID 19 on town and parish councils and their communities.
3. **MINUTES**
To approve the minutes of the meeting held on 20 October 2020 **(Paper Enclosed/Attached)**
4. **MATTERS ARISING FROM THE MINUTES**
5. **JOINT EXECUTIVE BOARD**
 - 5.1 To receive a report from the Branch Joint Executive Board representatives
 - 5.2 To receive the approved minutes of the meeting of the Joint Executive Board held on 18 July 2020 and 24 October 2020 to note the draft minutes of the Executive Board meeting held on 16 January 2021 **(Paper Enclosed/Attached)**
6. **WORK OF THE YLCA AND NATIONAL ASSOCIATION OF LOCAL COUNCILS**
 - 6.1 To receive a report on current work and issues
 - 6.2 Ongoing YLCA remote training programme and fortnightly e-bulletin
7. **BRANCH BUSINESS** (for any issues that have been referred by the Joint Executive Board or via YLCA officers)
 - 7.1 To receive representatives reports
 - 7.2 To discuss the attendance at Branch meetings, their purpose and value and what councillors and clerks want from them. To also discuss the method of appointment of representatives to the Board (note that a survey was sent to all members in w/c 18 January in this regard)
 - 7.3 To consider any nominations for the position of Vice-President to the YLCA to be put to the YLCA Joint Annual Meeting, 2021 (see attached description)
 - 7.4 To consider any proposals from the Branch for changes to legislation that would benefit local councils nationally – for consideration of the YLCA Joint AGM in July 2021
 - 7.5 To offer YLCA pilot scheme ‘Getting it Right’ to councils with an annual turnover not exceeding £25,000
8. **CURRENT ISSUES FOR THE LOCAL COUNCIL SECTOR** (for any issues that affect councils or parish meetings Yorkshire wide or nationally)
 - 8.1 To discuss any aspects of the effects of Covid-19 on local council work/administration and to share matters of good practice during the pandemic
 - 8.2 To discuss requirements of local council internal audit and share best practice.
9. **OPEN FORUM FOR LOCAL ISSUES** (for any issues that affect councils or parish meetings within the Branch area)
 - 9.1 An opportunity to ask questions or to share local issues with those present
9. **TO AGREE A SPEAKER IF REQUIRED**
10. **DATE OF NEXT MEETING**
To confirm the date and venue of the next meeting

Branch Chairman: Cllr J Crossley – Micklefield Parish Council

Vice-chairman: Cllr N Fawcett – Clifford Parish Council

The Branch is represented on the Leeds/Bradford Airport Consultative Committee:

Cllr I Greenberg
Cllr L Goodall

SCHEDULE OF MEETINGS 2021

Meeting Date	Venue/Remote	Closing Date for Agenda Items
Tuesday, 15 June	To be confirmed	Tuesday, 11 May
Tuesday, 19 October	To be confirmed	Tuesday, 14 September

Please ensure that these dates are passed to your representative(s).